



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>COSTA PALAWAN RESORT</b>	P.O. No. : <b>2022-05-0438</b>
Address : <b>E. Ponce De Leon San Pedro Puerto Princesa City</b>	Date : <b>May 24, 2022</b>
TIN : <b>009-340-261-001</b>	Mode of Procurement : <b>LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Palawan</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>June 13-17, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 4 days</b> Camp Coordination and Camp Management, RA 10821 and CFS / WFS Training- Palawan  <b>Venue:</b> within Palawan <b>Date:</b> June 13-17, 2022 Check in: June 13, 2022 Check out: June 17, 2022 <b>Payment will be based on per head basis and for the remaining days payment will be based on the guaranteed pax</b>  Type of Serving: Buffet Breakfast: 6:00 AM ( AM snack 9:30 AM) Lunch: 12:00 NN (PM snack 3:30 PM) Dinner: 6:00 PM <b>Arrangements:</b> *Check In Date and Time: 2:00 PM (Negotiable) First meal to serve - PM snacks *Check Out Date and Time: 12:00 PM (Negotiable) Last meal to serve- Lunch *overnight Accomodation <b>*Triple occupancy (3pax per room(single bed each pax)</b> *Full Board Meals (No Repeating Meal per Menu) <b>*Air-conditioned room with hot and cold shower</b> *one (1) Complimentary room for the Secretarial team and One (1) for the Resource Speakers (3 pax per room (single bed each pax) (Which is excluded to the number of rooms for participants <b>Function Room Arrangements:</b> *Complimentary use of Function Room and other Amenities *Function room can accommodate # of pax according to social distancing rotocols *No pillar at the center of the conference room *Complimentary use of Audio-visual and Banquet Facilities  <b>*Sound System with 4 wireless Microphones and Audio Jack</b>  *Extension Cords <b>*2 whiteboard with markers and eraser</b> *Rostrum and 1 Philippine Flag with Flag Pole <b>* Free use of Laptop and LCD Projector with whhite screen</b> *Stand-by attendant to assist <b>*Free pads and pencils for participants</b> *Free flowing coffee , tea, and candies <b>*Free hygiene kit for every participants</b> (tissue, alcohol, face shield and face mask) <b>*Free WiFi Internet</b> <b>*Free complimentary welcome tarpaulin</b> <b>*To provide an isolation area for those who will manifest covid light symptoms</b> <b>*Foot bath</b> <b>*Automatic alcohol dispenser with stand and thermal scanner</b>  ***nothing follows*** <b>Approved Budget Cost: 480,000.00</b> <b>RFQ No.2022-03-0166 NP LOV</b> Purpose: Camp Coordination and Camp Management, RA 10821 and CFS / WFS Training- Palawan Prepared by: Cathy Victorio	60 54 guaranteed pax.	1,998.00	479,520.00
				<b>TOTAL</b>	<b>479,520.00</b>

(Total Amount in Words) Four Hundred Seventy Nine Thousand Five Hundred Twenty Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>FERNANDO R. DE WLLA, JR., CESO III</b> Signature over Printed Name of Authorized Official  <b>Regional Director</b>
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Fund Cluster : <b>1</b> Funds Available : <b>479,520.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Chief Accountant/Head of Accounting AO IV, OIC-Accounting Section Head	ORS/BURS No. : <b>02-10101-2022-05   2183   2184</b> Date of the ORS/BURS: <b>5/30/2022</b> Amount : <b>479,520.00</b> ✓
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Department of Social Welfare and Development  
DSWD-GF-010 | REV 00 / 12 OCT 2021



"Serbisyo sa May Puso Saan Man sa MIMAROPA"

## NOTICE OF AWARD

May 24, 2022

**MELANIE C. SAN JUAN**

Authorized Representative

COSTA PALAWAN RESORT

E. Ponce De Leon San Pedro Puerto Princesa City

Dear Ms. San Juan:

We are pleased to inform you that the RFQ No. 2022-03-0166 for the board and lodging for the Camp Coordination and Camp Management, RA 10821 and CFS / WFS Training- Palawan is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Four Hundred Seventy Nine Thousand Five Hundred Twenty Pesos Only (Php 479,520.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0438 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**COSTA PALAWAN RESORT**

Date: \_\_\_\_\_